Northern Lodge / Region Project
Form Preview

Lodge / Region Project Application

Lodge and Region Projects Information and Instructions

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  - All applications must be assessed or submitted by the Region Charity Officer and approved Divisional Grand Almoner within delegated authorities.
  - Monies not used, either surplus or not used for the intended purpose of the grant, must be returned to The Freemasons Charity.
  - Receipts, progress and outcome reports are compulsory and must be uploaded to this system.
  - Incomplete applications will not be considered.

If you have any questions in regards to the application process, please contact your Region Charity Officer or charityadmin@freemasonsnz.org.

Eligibility and Requirements

These are projects driven by individual lodges (Lodge Project) or by a group of lodges (2 or more) working together (Region Project).

1. Projects to be aligned with The Freemasons Charity outcome-based criteria.
2. Funding raised by activities in the lodge may be eligible for 1:1 matching from the Freemasons Charity.
3. Funding raised by activities of more than one lodge (Region Project) may be eligible for 2:1 matching from the Freemasons Charity.
4. Permission must be obtained from the Region Grand Superintendent for a Region Project.
5. Applications for funding must:

- Align with The Freemasons Charity outcome-based criteria;
- Follow the application process;
- Provide details of how the progress and outcomes of the project will be reported to the Charities Management Committee and Trustees.

Grants that are approved must be followed up with a report of the project and receipts or acknowledgment that the funds have been received by the beneficiary.

Lodge Details

* indicates a required field

Is this a Lodge or Region Project?

Northern Lodge / Region Project
Form Preview

Please select type of project *
○ Lodge Project
○ Region Project (more than one lodge participating)

Details of Lodge making application

Region - Northern *
Click the dropdown list to select your Region

Lodge Name and No. *
Organisation Name
Please type in the name and number of the Lodge making this application

Lodge Secretary *
First Name
Last Name

Lodge Secretary Primary Email *
Must be an email address.

Is the Lodge Secretary the person filling out the form? *
○ Yes
○ No

Region Project - Lodges involved

Please list the other Lodges (name and number) involved in this Region Project

Lodge Name	Lodge Number
Organisation Name	
Organisation Name	
Organisation Name	
	Must be a number.

Lodge Bank Details

Northern Division - Lodge *

Lodge Bank Account

Bank Account *
Account Name
Account Number

Must be a valid New Zealand bank account format.
XX-XXXX-XXXXXXX-XXX

Lodge Bank Account (Lodge Calliope)

International Lodge Bank Account *
Account Name

Account Number

Region Charity Officer Contact Details

Region Charity Officer * First Name Last Name

Primary Email *
Must be an email address.

Is the Region Charity Officer the person filling out the form? * ○ Yes ○ No

Who are you supporting?

* indicates a required field

Details of Organisation Receiving Assistance

Is this organisation a registered charity in New Zealand? *
○ Yes ○ No

NZ Charity Registration Number (CRN) *

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration
Number
Organisation Name
Other Names

Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

Must be formatted correctly.

Organisation Details

Organisation Name *
Organisation Name

Phone Number *

Email *

Must be an email address.

Address *
Address

Address Line 1 and State/Province are required.
Country must be New Zealand

Project Details

* indicates a required field

Project Title *

Short project description - including who will benefit, what outcomes will be achieved and how brethren will contribute. *

Provide a short description (100 words recommended) of your project - what are you out to do?

The Freemasons Charity has outcome based criteria aligned with providing support to and improving the lives of New Zealanders. Please select those outcomes that this project will deliver. *

☐ Provides relief of need
☐ Improves the lives of individuals
☐ Provides benefit to the community
☐ Involves active voluntary participation by Freemasons

Select only those outcomes that apply to this project

Do you have any supporting documentation to attach to this application? e.g. quotes, invoices, project proposals. *

- ○ Yes
- ○ No

Supporting Documentation

Please upload documents here:
Attach a file:

Funding

* indicates a required field

Funding Request

Financial

Total Project Cost
$

Amount to be raised by Lodge(s) *
$
Must be at least equal to amount requested from the Freemasons Charity, except for 2:1 Region projects.

Amount requested from Freemasons Charity? *
$
Must be a dollar amount.
What is the total financial support you are requesting in this application?

Start Date
Must be a date.

End Date
Must be a date.

Does the recipient organisation propose to contribute? *
○ Yes ○ No

Are you requesting funds for promotion? *
○ Yes ○ No

Amounts Contributed by each participating Lodge

Lodge	$ Amount Contributed to project

Combined Amount Raised

Total Lodge/Region Amount Raised

This number/amount is calculated.
This amount should equal "Amount to be raised by Lodges" in above Funding Request.

Contribution from recipient organisation

Please indicate the amount the recipient organisation is contributing to the project.

How much is the recipient organisation contributing? *

$

Must be a dollar amount and at least 1.

Funding to promote the project

The Freemasons Charity may provide funding for promotional, publicity, advertising purposes.

How much will be required for promotional purposes? *

$

Must be a dollar amount.

How will the promotional funds be used? *

Recognition

How will the Freemasons Charity support for this project be recognised? *

Accountability

* indicates a required field

Please outline how you will report the outcomes to the Charities Management Committee

This could be an email to your Div Grand Almoner, photos etc.

Please acknowledge that you must provide evidence that funds have been paid to the beneficiary *

○ Yes

Person filling out the form

* indicates a required field

Person filling out the form

Name *

First Name

Last Name

Only fill this in if you are NOT the Lodge Secretary or the Charity Officer

Position *

Email *

Must be an email address.

Region Charity Officer Assessment

* indicates a required field

Conflict of Interest

All assessors and/or Charity Officers must declare if they have, or could be perceived to have, a conflict of interest.

If an assessor or their family has something to personally gain from an application being either successful or unsuccessful, or if members of the public could have grounds to perceive that the assessor could personally gain from a decision, do not proceed to assess this assessment.

Conflict of Interest *

○ I DO NOT have a conflict of interest
○ I DO have a conflict of interest

Conflict of Interest

You have indicated that you have a conflict of interest in providing the assessment of this Lodge / Region Project, please contact charityadmin@freemasonsnz.org to have the assessment completed by someone else.

Please do not complete the assessment.

Region Charity Officer Assessment

* indicates a required field

Reasons for supporting this project

Does the funding amount requested fit within the 1:1 matching for Lodge Projects or 2:1 matching for Region Projects? *

- ○ Yes
- ○ No

Funding Request Outside Limits

Please provide a rationale for supporting any application that is seeking greater than 1:1 funding for Lodge Project or greater than 2:1 funding for a Region Project. If there is a limited rationale, please request funding that fits the criteria.

Rationale *

Please submit the form